



# Audit Agenda

Wednesday 30 November 2016 at 7.00 pm

DBC Gade Room - Civic Centre

**Please note the change of time and venue**

The Councillors listed below are requested to attend the above meeting, on the day and at the time and place stated, to consider the business set out in this agenda.

Membership

Councillor Barnes  
Councillor Brown  
Councillor Douris

Councillor Taylor (Chairman)  
Councillor Tindall  
Councillor W Wyatt-Lowe

Substitute Members:

Councillors Adshead, Anderson, Link and Ransley

For further information, please contact Jim Doyle (228222)

## AGENDA

**1. APOLOGIES FOR ABSENCE**

To receive any apologies for absence

**2. DECLARATIONS OF INTEREST**

To receive any declarations of interest

A member with a disclosable pecuniary interest or a personal interest in a matter who attends a meeting of the authority at which the matter is considered -

- (i) must disclose the interest at the start of the meeting or when the interest becomes apparent

and, if the interest is a disclosable pecuniary interest, or a personal interest which is also prejudicial

- (ii) may not participate in any discussion or vote on the matter (and must withdraw to the public seating area) unless they have been granted a dispensation.

A member who discloses at a meeting a disclosable pecuniary interest which is not registered in the Members' Register of Interests, or is not the subject of a pending notification, must notify the Monitoring Officer of the interest within 28 days of the disclosure.

Disclosable pecuniary interests, personal and prejudicial interests are defined in Part 2 of the Code of Conduct For Members

[If a member is in any doubt as to whether they have an interest which should be declared they should seek the advice of the Monitoring Officer before the start of the meeting]

### **3. MINUTES AND ACTIONS**

To confirm the minutes of the previous meeting and consider the actions

### **4. PUBLIC PARTICIPATION**

An opportunity for members of the public to make statements and ask questions in accordance with the rules as to Public Participation

### **5. STRATEGIC RISK REGISTER - QUARTER 2 - 2016/17 (Pages 4 - 22)**

### **6. ANNUAL AUDIT LETTER - OCT 2016 (Pages 23 - 46)**

To consider the Annual Audit Letter for the year ended 31 March 2016

### **7. INTERNAL AUDIT REPORTS (Pages 47 - 88)**

#### **Internal Audit Progress Report**

#### **Internal Audit Reports**

- Homelessness
- Contract Management

## **8. EXCLUSION OF THE PUBLIC**

To consider passing a resolution in the following terms:

That, under s.100A (4) of the Local Government Act 1972 Schedule 12A Part 1 as amended by the Local Government (Access to Information) (Variation) Order 2006 the public be excluded during the items in Part 2 of the Agenda for this meeting, because it is likely, in view of the nature of the business to be transacted, that, if members of the public were present during those items, there would be disclosure to them of exempt information relating to the financial and business affairs of the Council and particular persons (Item 9).

## **9. INTERNAL AUDIT REPORTS**

### **Internal Audit Report**

- Housing Maintenance Contract